SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT ARTS AND COMMERCE GIRLS COLLEGE, RAIPUR, (C.G.)

NEAR MAHALAXMI CLOTH MARKET, SEC.-2, DEVENDRA NAGAR 492004

govtgirlscollegedevendranagar.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Arts and Commerce Girls college was established by Sindh Sewa Mandal (Reg.), Raipur in the year 1982. The institute is situated in prime location of Raipur. The college has permanent affiliation with Pt. Ravishankar Shukla University, Raipur (C.G.) and is approved under section 2(f) and 12(b) of the UGC act. All courses are run as per the norms of the affiliating university. Teaching in all the four faculties i.e., Arts, Commerce, Science and Home Science, is available at graduate level, while at post graduate level facilities of learning are available in Psychology, Economic, Sociology, Hindi, Commerce and Home Science subjects. The Institute commenced in 1982 with first batch of 17 students and now its strength is more than 800 students. The college also has university recognized research center for Home Science, and Hindi. Dr. Sandhya Verma and Dr Sheela Dani are the respective guides of the above subjects. Apart from these, two more faculty members Dr. Kavita Sharma (Botany) and Dr. Ravi Sharma (Physics) are also the registered guides at Pt. Ravi Shankar Shukla University as well as other University of the state. U.G.C./CCOST has sanctioned funding to 21 research projects of different departments and has also sponsored 7 National Level Seminars in Psychology, Home-Science, Botany and Physics. Since, its establishment, the result of college has been excellent, the students have been securing positions in merit lists of the university every year whose credit goes to the dedicated faculty members and hardworking students. The students have also been performing outstandingly in sport and cultural fields. Institution tries to provide strong foundation to its students for their professional career in order to ensure all round development. No report of ragging and women harassment has ever been registered.

Vision

To inculcate self-confidence, communication skills and identify talented youth to develop their potential and skill sets. To impart wisdom, knowledge and provide flexible education through analytical learning structure. To develop student-centric critical thinking and encourage young talents to take entrepreneurial initiatives.

Mission

The college aims to provide quality education, woman empowerment and providing overall attributes through academic excellence. The institute seeks at becoming efficient and excellent and provides for intellectual and brainstorming activities to make students confident and effective decision makers.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- A good number of UG and PG Programs.
- Professionally qualified, experienced, and dedicated staff.
- Willingness of teaching faculties to accept administrative responsibilities as well.

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- Active NSS. They have efficiently conducted more than 100 programs during the last five years. Extra ordinary achievements in cultural, literary, and sports activities.
- More than 9000 collections of books & E-books along with National and International Journals in the library.
- Various extension activities held to infuse students with sense of gender equity.
- Profound sports activities placing students at State, and National level.
- Wi-Fi Campus facility with 100 Mbps internet connectivity.
- College has efficient resources for the development of soft skills of students.
- Student-teacher ratio is 31:1.

Institutional Weakness

- Least funding for infrastructure from Govt.
- Socially and financially deprived background of the students.
- Poor communication skills of admitted students.
- Lack of local industries linkages supporting resource mobilization and employment generation.
- Though Faculties have good number of publications and copyright, but they don't have patents.
- Doesn't have active Alumni base enough to create employment opportunities and generate funds.

Institutional Opportunity

- To build global competencies in rural students to face the world challenges.
- To strive hard for achieving excellent performance in sports, co-curricular and extra- curricular activities.
- Research centers for various departments.
- To arrange a greater number of faculty development programs which results in creation of intellectual property rights, more qualitative research papers, increased book publications.
- To elevate all UG departments to PG and the PG ones to Research centers.

Institutional Challenge

- To train the students from the weaker socio-economic and rural background.
- Some of the Curriculum framed by Affiliating University is not in tune with basic requirements of the region.
- Institution needs to strengthen more tie-ups and MOUs.
- To establish linkages with Non-Government and Government Agencies.
- To motivate the faculty towards sustainable, purposeful and socio- oriented research by getting research grants and claiming patents.
- Augmentation of laboratories.
- Automation of library and office.
- Beautification of campus.
- Maintenance of infrastructure.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Criteria: 1

- The college is permanently affiliated to Pt Ravishankar Shukla University, Raipur and scrupulously follows the curricula prescribed by the University.
- The college is offering 21 academic and 2 research programs including **15 UG, 6 PG, and 02 research programs**.
- Faculty representation as BOS Chairman, BOS Membership and in curriculum development committees and other committees of the University and in various autonomous and other colleges, and important bodies.
- Preparation of academic calendar, departmental meetings, allotment of workload, preparation of time-table, teachers' diary, daily lesson notes, use of ICT tools, field projects, on-the-job training, use of various academic software and feedback mechanism are some of the tools implemented by the college for effective curriculum delivery.
- IQAC conducts seminars/workshops/symposium, guest lectures, faculty orientation programs etc. for curriculum enrichment and enhancement.
- Faculty members participate as well as organize seminars/workshops /conferences /orientation programs/refresher courses/Awareness programs at Regional, National/International level. Additionally, appropriate guidance on ICT teaching technology have resulted in sufficient exposure to recent advances and changes in innovative curriculum initiatives. With a motive to sensitize youth for active participation in National building, we ensure to inculcate values among students by highlighting Professional ethics, Gender sensitivity, Environmental consciousness, Human Values and Community Outreach.
- Effective integration of cross-cutting issues relevant to Gender, Environment, Human Values, and Professional Ethics into the curriculum. Apart from University curriculum, college organizes various activities/programs such as '**No Plastic Day'**, Eco friendly campus, gender sensitivity programs, Webinars etc. through NSS and IQAC.
- The structural online feedback is collected from all the stakeholders on the curriculum it is then analyzed and discussed in the departmental meeting and communicated to BOS of the university for the improvement and further necessary action.

Teaching-learning and Evaluation

Criteria: 2

- Institute is rural oriented, and students come from the neighboring villages.
- Most of the students belong to rural and economically weak families.
- Admission process follows University and Govt. norms.
- After admission, the college evaluates the learning levels of the students through a diagnostic test and identifies advanced and slow learners. Advanced learners are motivated and special coaching classes are organized for advanced and slow learners.
- The IQAC ensures the strict adherence to the Academic Calendar by monitoring academic and other activities of the college.
- The faculty members are highly qualified, committed and experienced.
- Student-teacher ratio of **31:1** is ideal for better teaching learning environment.
- Students learn and gain knowledge in diverse ways such as classroom teaching, hands-on experience in

laboratories, special classes, group discussions, field works, internship, project work, role play, case studies and seminars.

- Various student-centric learning methods and tools for enhancing teaching- learning processes, have been adopted.
- All teachers in the institute take efforts to learn not only from books but also from utilizing ICT resources to improve their learning skills while preparing the e-notes, and in this way, teaching has been transformed partially into ICT mode so that the scope for absorbing the knowledge is broad for students.
- College sets the learning outcomes for all programs and communicated to the teachers and students and uploaded on the college website. Learning outcomes are assessed periodically.
- Necessary facilities are available for differently abled students (Divyangjan).
- The college has a transparent, time-bound and efficient mechanism to deal with examination related grievances.
- IQAC reviews the academic performance of each department.

Research, Innovations and Extension

Criteria: 3

- 21 research projects funded by various funding agencies in the last decade.
- The college has recognized 2 research centers, 04 faculty members are registered research guides and 31 students have completed/registered Ph.D. under their guidance during last 5 years. The teachers have published 44 research papers in the UGC notified journals (in the last five years), 9 books/chapters/proceedings in various reputed publications and 01 Major and 02 Minor research projects completed/ongoing during the last five years.
- The college has conducted 7 workshops/seminars and 30 Webinars on Research methodology and respective subjects.
- Presently 31 faculty members have been awarded Ph. D. degree. The college has research centers for Ph. D. in Hindi and Home science.
- Faculties of college frequently engage themselves in enhancing their knowledge by attending workshops, seminars, and conferences within and outside the campus of the college.
- The college has NSS unit through which they undertake extension activities in the neighborhood community and help in the holistic development of students and the vicinity.
- The college has conducted extension and outreach programs. Participation in *Swachh Bharat Abhiyan*, AIDS Awareness, Blood Donation Camps, Gender Issues, SVEEP, etc.
- The college has established 04 MoU's for research, on-the-job training, field projects etc.

Infrastructure and Learning Resources

Criteria: 4

- The college has good infrastructure and learning resources including ICT enabled classrooms, seminar halls, laboratories, computer lab, and other support facilities.
- The College has internet-OFC line with speed of 100 mbps and broadband with speed of 4 mbps.
- The college premises also contain IT facilities like Wi-Fi network coverage in all the floors. College has student reading room and Departmental Library Facility in PG Departments.
- Library organizes annual Book Exhibition.

- The learning resources like INFLIBNET, e-journals, e-books, Shodhganga, are available in the library.
- The library is partially automated which houses a sufficient number of books in all disciplines, the collection of rare books, e- journals etc.
- Budget for infrastructure, library and other learning resources is earmarked annually based on the recommendations of respective committees constituted for upgrading, maintaining, and utilizing physical, academic and support facilities.
- The college also has the substantial infrastructure required for sports activities like athletics, basketball, volleyball, badminton, yoga, table tennis, weightlifting, etc.
- RO drinking water facility is made available in the college building to ensure the provision of safe drinking water.

Student Support and Progression

Criteria: 5

- The college is having the well-established student support system for financial/scholarship assistance, capability enhancement/development, student progression, and alumni engagement.
- More than 75% of the students have benefitted by the scholarships and free ships provided by the Government.
- The college has a healthy system to provide support to students for skill development, career counseling, competitive examination guidance, placement, and entrepreneurship development.
- The mentor-mentee scheme creates strong bondage between the student and the teacher.
- Several cells involve student support such as Counselling Cell, Admission cell, Anti ragging cell etc. The Guidance & Counselling Cell of the college provide counselling regarding both career and personal issues.
- Students have active participation in various college committees like CDC, IQAC, Library Committee, Sports Committee etc.
- The students have received awards/medals in State/National/International level tournaments in various sports events.
- The student's council is constituted as per the rules and regulations laid down by Pt Ravishankar Shukla University, Raipur in accordance with the State Govt. norms.
- NSS unit executes programs for community development and societal involvement. This helps the students in realizing their responsibilities and sensitizing others towards nation building.
- The specific support is available for the differently-abled student of the college. The ramps are made available for them.
- The college has registered Alumni Association.

Governance, Leadership and Management

Criteria: 6

- The vision and mission of the college correlate with the national policies of higher education and are based on education as a means of development of the nation and social reforms.
- The college translates its vision and mission through programs and activities such as NCC, NSS, Soft Skills Development Program, Welfare Schemes, Sports, Career Guidance, etc.
- The governance of the college is very democratic, transparent, and decentralized through various

academic and administrative committees.

- The Principal helps in governing and managing the college through CDC, IQAC, and other college committees.
- Duty leaves are granted to the faculty members for attending seminars, workshops, and conferences.
- The College has introduced e-governance in administration, finance, student admissions, and examinations.
- The institution has effective welfare measures for teaching and non-teaching staff.
- The performance of the teaching and non-teaching staff is assessed through the Annual Performance Appraisal System.
- Faculty orientation programs, seminars, conferences, workshops are organized regularly.
- IQAC undertakes quality sustenance and quality enhancement measures.
- IQAC schedules meetings at regular intervals with all departments to assess their progress. In the scheduled meetings, departments are assessed for academic progress, attendance records, the quantum of syllabi completed, tutorials, assignments, and student presentations, etc.

Institutional Values and Best Practices

Criteria: 7

- Every year the college organizes gender equality promotion programs, emphasizing women empowerment, self-protection, laws for women's, improvement of mental health, cyber law etc.
- The girls' common rooms are provided with First Aid Box and Sanitary Napkin Vending Machine.
- The college has prepared a handbook of a code of conduct.
- The College observes No Vehicle Day, to educate students and staff members about environmental protection.
- Classrooms are well ventilated with proper sunlight to provide better learning environment and promote "Save Energy Campaign". Steps are taken to save energy through use of LED bulbs, and power saving fans.
- For differently abled students, the college has provided all basic amenities such as   common room, restroom, ramps, etc.
- The college conducts a green audit, and prepared photographic Flora of the campus.
- Efforts were made for 'Carbon Neutrality' through Tree Plantation, practicing use of one-side blank pages for printing, Zero Waste and Plastic Free Campus.
- The college maintains complete transparency in its financial, academic and auxiliary functions by a participative mechanism.
- The college organizes activities such as Swachh Bharat Abhiyan, International women's day, Blood donation camps etc. for the promotion of universal values, human values, and national integration.
- Professional ethics and Handbook of Code of Conduct are mentioned in its prospectus and on the website.
- The college has recognized two of the best practices which closely conforms to its vision, mission and thrust area. Those are as follow- 1. *Skill Development through research and teaching techniques*. 2. *Developing and maintaining the proficiency in students through mental and physical activities*.
- The college has maintained its distinctiveness with its vision and mission. Being a women's college, the activities organized in the college are women centric and emphasizing women empowerment.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT ARTS AND COMMERCE GIRLS COLLEGE, RAIPUR, (C.G.)
Address	Near Mahalaxmi Cloth Market, Sec.-2, Devendra Nagar
City	Raipur
State	Chhattisgarh
Pin	492004
Website	govtgirlscollegedevendranagar.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Amitabh Banerjee	0771-4240354	9826130100	-	artcommerce.college@gmail.com
IQAC / CIQA coordinator	Kavita Sharma	0771-4240354	9425510098	-	drktsharma@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-07-1982

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	07-02-1992	View Document
12B of UGC	07-02-1992	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Near Mahalaxmi Cloth Market, Sec.-2, Devendra Nagar	Rural	1.136	2043.86

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Hindi	36	Higher Secondary	Hindi	50	42
UG	BA,English	36	Higher Secondary	English,Hindi	50	8
UG	BA,Linguistics	36	Higher Secondary	Hindi	50	2
UG	BA,Economics	36	Higher Secondary	Hindi	50	26
UG	BA,Psychology	36	Higher Secondary	Hindi	50	18
UG	BSc,Home Science	36	Higher Secondary	Hindi	50	3
UG	BA,Home Science	36	Higher Secondary	Hindi	50	16
UG	BA,Sociology	36	Higher Secondary	Hindi	50	49
UG	BSc,Computer Science	36	Higher Secondary	Hindi	50	14
UG	BSc,Maths	36	Higher Secondary	Hindi	50	19
UG	BSc,Botany	36	Higher Secondary	Hindi	75	75
UG	BSc,Zoology	36	Higher Secondary	Hindi	75	75

UG	BSc,Physics	36	Higher Secondary	Hindi	50	19
UG	BSc,Chemistry	36	Higher Secondary	Hindi	100	81
UG	BCom,Commerce	36	Higher Secondary	Hindi	75	75
PG	MA,Hindi	36	UG	Hindi	20	12
PG	MA,Economics	36	UG	Hindi	20	2
PG	MA,Psychology	36	UG	Hindi	20	10
PG	MSc,Home Science	24	UG	Hindi	10	5
PG	MA,Sociology	24	UG	Hindi	20	11
PG	MCom,Commerce	24	UG	Hindi	50	30
Doctoral (Ph.D)	PhD or DPhil,Hindi	36	PG	Hindi	5	0
Doctoral (Ph.D)	PhD or DPhil,Home Science	36	PG	Hindi	5	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				30
Recruited	0	0	0	0	0	0	0	0	4	23	2	29
Yet to Recruit				0				0				1
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	5	1	0	6
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	1	3	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	23	0	27
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	2	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	2	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	731	0	0	0	731
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	117	0	0	0	117
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	85	108	106	101
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	31	34	33	27
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	436	532	557	527
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	304	245	307	262
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	45	64	43
	Others	0	0	0	0
Total		856	964	1067	960

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
314	308	308	308	308

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	21

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
848	856	958	1070	982

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
746	746	814	976	982

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File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
276	279	262	319	259

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
27	30	29	30	30

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	30	30	30	30

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 22

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.52	5.85	4.78	5.62	7.01

4.3

Number of Computers

Response: 24

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt. Arts and Commerce Girls College Devendra Nagar Raipur is permanently affiliated to Pt Ravishankar Shukla University, Raipur and follows the curricula prescribed by the University. The institution solemnly follows and executes the structural norms of the university syllabus. The college is constantly working for the general advancement of the understudies. Enough consideration is taken for efficient execution of the endorsed schedule. Curricular and co-curricular activities are thoughtfully planned in the academic calendar to lead towards the set outcomes. A robust academic calendar proves to be a solid foundation for the institute's success. The academic calendar specifies suitable available dates for significant academic and other activities to incubate and impart solid skill sets into the students as well as the staff. In the very first Principal's address, the teaching staff is notified regarding the preparation of a strong and precise academic calendar followed by the intimation of roadmap of curricular and co-curricular activities to the students. As per the hierarchical structure of the academic institutes, the foremost paramount role after the Principal comes from the HODs. The Head of the departments organize departmental gatherings to distribute and allot the outstanding tasks. The syllabus is distributed among the faculties as per the decisions taken in the departmental meetings, the schedule is dispersed according to classes and papers/courses for teaching. The Timetable committee prepares a general Timetable. Faculty members prepare annual/semester-wise teaching plan for theory and practical classes at the beginning of every term/semester. Some PG courses involve projects, for which the Head of the department allocates respective groups to execute them effectively. Academic diary including the workload, timetable, plan of teaching, academic and administrative committee responsibilities are provided to each teacher for maintaining consistency. To maintain a healthy and efficient internal evaluation, departmental calendar is constantly updated and maintained. To achieve accuracy and precision in the curriculum delivery, the teachers incorporate innovative, student-centric and participative methods of teaching. Additionally, weekly seminars are arranged for appropriate understanding of subject-related knowledge. The university appoints several external examiners for the practical exams as well as viva-voce of PG courses and its evaluation which is conducted in an extremely satisfactory and complex-free manner. Pre-university exam is carried out before the final university exams so that the students gain confidence as well as understand the overall exam pattern. For the case of PG students, the method of examination is generally semester-wise and for this as well, the same mock exam pattern is conducted. Results of the exams are analyzed thoroughly and are maintained in the laser-folio registers. Once the session is on the verge of commencement, an efficient planning is carried out for the next semester/session. The IQAC monitors the overall teaching and learning process by collecting the students' feedback. At the end of every academic year, IQAC collects feedback on curricula from all the stakeholders, it is then analyzed, and analysis report is communicated to the concerned departments.

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Continuous Internal Evaluation (CIE) is the paramount and rigid backbone for any institute's success and the same is executed by our institute with consistent efforts and commitment. To achieve precision in CIE process, departmental academic calendar is accurately prepared. As per the exam schedule of the university, the college adjusts the academic calendar for the internal examination. For relaying the information to students and staff, the academic calendar is displayed on the notice board. It is also uploaded in the college website for stakeholders. It conveys exact schedules regarding admission process, teaching-learning schedule, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized and holidays. The institute follows its academic calendar for conducting internal examinations and unit tests. For the appropriate continuous internal evaluation of students, unit tests, surprise tests, tutorials, mock-tests, group discussions, questionnaire sessions, etc. are conducted in high temporal intervals. These are included in the academic calendar and are thoroughly executed during the semester. The departments organize their respective teaching plans as per the discussion in departmental meetings specifically keeping the schedule of internal evaluation in mind as per the academic calendar. The students who were absent for the tests on valid means and reasons are only allowed to undergo for the tests which would then be evaluated through internal evaluation. Otherwise, the pre-university exams are conducted before the yearly/semester university exams. As it is already mentioned field visit, study tours, industrial visit and project work is mandatory for some of the courses which help the student to sharpen their understanding of the topic. These are flexibly managed in the academic calendar. The college is a recognized center for PhD research and the respective students are pursuing active research in these centers. Their internal assessment is conducted at college level and assessed from time to time. Faculties effectively and creatively use PPTs, video lectures, models, charts, various educational softwares, to deliver precise subject knowledge.

The following are the important aspects of the academic calendar

- Academic calendar of departmental activities
- Planning of multiple activities of respective committees.
- Planning of extra-curricular activities of N.S.S. and cultural department.
- Activities of Sports Department including prize distribution function
- Planning of Examination Cell of the college.
- Tentative schedule of University Examinations.
- University schedule of holidays and vacations, term end and term start dates.

The college implements the examination and evaluation process as follows:

Semester Examination Evaluation procedure

- Semester -Wise Unit Test.
- Semester Wise Home assignments

- Pre-Semester Examination

Field visit, study tours, industrial visit and project work is mandatory for some of the courses which help the student to sharpen their understanding of the topic. These are flexibly managed in the academic calendar. There are three Ph.D. research centres at the college and their internal assessment is conducted at institute level and assessed from time to time.

File Description	Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 23.81

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 5

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 4

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	1	0	0

File Description	Document
List of Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 18.22

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
255	391	147	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Being an affiliated college, the college meticulously follows the curriculum prescribed by the university. The university integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. Following are the selected few courses which integrate cross-cutting issues in curriculum.

Program Name	Course Title	Cross Cutting Issue	
B.A.II Psychology M.A. II ECONOMICS	Social Psychology Demography	Gender issue	
B.A.I Sociology B.A.I Hindi Lit M.A I Sem Hindi Sahitya M.A. II Hindi Sahitya	Introduction to sociology Katha avm upnyas(hindi sahitya) Arvachin Kavya(hindi sahitya) Adhunik Tatha madhykalin Kavya(Upnyas Avm Nibandh ,sunder Kand	Human values	
B. A PART I B.SC. PART I B.SC HOME SCIENCE PART I B.COM PART I	Environmental Studies	Environment, Human rights	
B.SC PART 1 HOME SCIENCE	Community Development	Gender issue	
B. SC PART 1 HOME SCIENCE	Personal Empowerment	Gender issue	
B.SC PART 1 HOME SCIENCE	Family Resource Management	Human values	

The college also has conducted various activities/programs on cross-cutting issues to supplement the university curriculum, to mention few.

Environmental and Sustainability:

- NSS promote environmental awareness through tree plantation, water conservation, village cleanliness, plastic-free drives etc.
- The college has taken initiatives in e-waste, solid waste, and liquid waste management.

- The LED bulbs to save the energy and minimize environmental pollution.
- Environmental studies are compulsory subject at all undergraduate first year level and some environment related topics are included in the syllabi of Economics, Sociology, Botany, Zoology and English.

Gender sensitivity:

- The college organizes various gender sensitivity programs such as Women's Health and hygiene, personality development, self-protection, yoga training etc.
- The college organizes various workshops, seminars, expert lectures on gender sensitivity through different departments.
- The college organizes lectures on Reservation policies, constitutional provisions especially for women, education of child mortality, water scarcity, drought, flood, pollution.
- Village surveys are practically exhibited through NSS/Sociology, Gender issues in Home Science, Demographic issues in Economics.
- In the literature of Hindi and English gender issues are carefully revealed to the students.

Human Values:

- Human Values are covered in curriculum of Economics, Sociology, Hindi, English, and B. Com program.

Professional Ethics:

- In commerce professional ethics are inculcated with the subjects like Insurance, Fundamentals of Entrepreneurship, Accountancy, Mercantile Law, Business Environment and Business Communications. Communication and soft skill have place in many of these courses. Professional ethics are also integral part of curriculum in all programs.

- Apart from these issues included in the syllabi of affiliating university, our institute has taken various steps to implant these issues among the students. NSS unit of the college actively participate in the national flagship programs and address cross-cutting issues at community level. To nourish mentally and physically, yoga training is provided to girls. College organizes lectures on hygiene and sanitation to create awareness about health in girl students. A number of awareness and sanitization programs were conducted about COVID-19.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field

work/internship during last five years

Response: 6.79

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	21

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 55.19

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 468

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

    1.Feedback collected, analysed and action taken and feedback available on website
    2.Feedback collected, analysed and action has been taken
    3.Feedback collected and analysed
    4.Feedback collected
    5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 70.16

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
848	856	958	1070	982

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1130	1130	1335	1600	1600

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 74.83

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
592	552	674	696	655

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institute assesses the learning levels of the student after admission and organizes special programs for advanced learner and slow learners.

Before the start of the session, the college makes sure that the requirement and needs of the students are fulfilled. The students must go through proper counseling at the time of the admission. After that, the students attend the orientation program so that they become familiar with the course. They are also given a brief detail about the mode of internal assessments and final exams that will take place every year including practical. Various fun activities and sports are also held in college so that students can get to know their skills better. Various aptitude quests are also organized, and skilled students are awarded.

Before beginning the course, an introduction session is held so that the teachers can get to know their student and visa-versa plus student get to know their fellow students. The teachers also make sure that language does not act as a barrier in their education. Due to an increase in students from Hindi medium, the instructions are now bilingual.

Along with theory, equal weightage is given to practical knowledge for understanding the basic concepts. At the earliest, we identify slow and advance learners among the students through classroom discussion, questions and answer method and participation of the student in the regular classroom activities. Besides, slow-learner is identified by the teachers by asking frequent questions to the student in the class. The teacher observes that whether the student comprehends the topic or not. If they fail to understand, the topic is explained again in a simpler way in additional classes. This process is completed informally, and this is convenient for both teacher and student. Furthermore, remedial classes are conducted for the academically disadvantaged student to provide them with an opportunity to improve their subject knowledge. The remedial class is held before and after the schedule of the main classes. The remedial classes are as per the demand of the student, college faculty manages the classes.

Advanced learners are identified during the classroom discussion, performance in the internal assessment, and feedback from mentors and teachers. They are provided a platform through various clubs like the literary forum, science club, etc. They are encouraged to participate in debate competitions, seminars, symposia, and such events to know their potential. They are also encouraged for in depth study of their subjects and appear in various competitive examinations. They are motivated to visit the library for reference books, listen to YouTube lectures. They are also encouraged to attend Ph.D. viva and workshops to enhance their knowledge.

Library facility is provided with computer labs for the students to facilitate them with selected books and journals. Students are encouraged to take part in local and national seminars. Students are also motivated to give presentations on their research or topic of interest.

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 31:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

In any institute, teachers work hard to make learning the topic/subject easier, interesting, and simple. To achieve this, student participate in numerous academic and co-curricular activities within and outside the college which include visits to the field, educational trips, seminars, and expert's lectures organized during the academic year. Apart from this, students are arranged with individual projects and classwork, as well as independent learning. Furthermore, they are assigned into group projects and events which encourage peer learning and team building. As well as presentation, discussion, debates, brainstorming, mind mapping, these activities helps in participative learning. Extension activities and training ensures experimental learning for students.

Engaging them in learning through solving-problems encourages the students to meet challenges in different subjects. As a part of the routine teaching-learning process, the institute organizes workshops and training plans for students in which subject matter experts give lectures. Practitioners, activists from organizations of local and national eminence, motivates students to take the practical approach to solve the problems. The main aim behind these workshops is to make sure that students can link between theories studied in the classroom and practical plus they can apply their knowledge and develop new skills. These workshops also inspire creativity, innovation, adaptation of new ideas to yield numerous solutions to meet the challenge of present-day society. Students are also giving projects/dissertations to find creative solutions to real-world issues and challenges of organizations they work with. To understand the concepts taught in the theory a well-rounded assignment is designed along with their practical applications.

The college has developed numerous support systems for the student and teachers, that expand the learning atmosphere such as library and computer lab. Student very often participates in community work with government organizations, schools, and colleges which have adopted the ICT and multimedia-based learning approach are widely used in the classroom. The students are encouraged to offer volunteer work for short term assignments which helps them to obtain certain skill-sets and build a resume.

To put in a nutshell, the aim of imparting education is to help students to gain good grades and proper

placement and also to make them good responsible citizens and be more humane. To make sure about all this, the possible student-centric methods of teaching are used in the classroom for supplementing the teaching.

File Description	Document
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In the 21st century, Innovation and creativity are becoming increasingly important for the development of the students. Classrooms need to develop creative approaches and find a new method, solutions, and practices to draw the attention of the students. Our institution is committed in finding innovative methods to make the classroom more appealing to the students than the traditional chalk and board classroom. The classrooms are equipped with use of animation-enabled presentations which provides strong fundamentals to the students' knowledge-base. Frequent online quizzes and feedbacks are organized at regular intervals for enhancing the overall quality of the teaching-learning process.

The advanced learners are encouraged to write for e-journals, publishing magazines, and newsletters where students can show their potential in innovative ideas by developing software, present business ideas, and, by using the latest technology. Students are encouraged to participate and present a paper at a national or local conference. Most faculty members use PowerPoint presentations for their respective lectures. The mathematics department uses a mathematics lab for all the analytic approach. Students are encouraged to use e-book and e-resources, they are also encouraged to use the internet, e-resources to know the latest developments in their respective fields to share new ideas and clear their doubts. Another way is by organizing an academic exhibition, in this way the students are involved in preparing the model, charts, etc. Students' fests are also organized to create awareness on the latest trends in the subject and also encourage the students to scale for academic purposes.

The institution inspires the teachers to implement new and innovative methods by providing ICT arrangements and infrastructure. Such innovative training has a wide influence on students learning ability as they develop new skills for instance communicational, analytical, presentation skills, plus scientific reasoning, creative reading and time management which help students to develop their overall personality. It allows the teachers to devote more time with the individual students to carry out more work. Sophisticated lab equipment, software, and facilities are made available in labs for enhancing research and practical approach. Using active learning through hands-on-approach and problem-solving opportunities student gain more experience for real life situations. Faculties are involved in the improvement of the teaching-learning method and their suggestions are implemented frequently. Transparent and constructive evaluation process ensures fair assessment of student's qualitative, quantitative, and verbal performance.

In the pandemic situation when physical classes were not possible, the teachers were trained to conduct online classes. With limited resources available during the lockdown period, it was a challenge for all of us to adapt the ICT tools to develop e-contents for the students, conducting online classes and online exams. While college management provided the infrastructure facilities required for the purpose, our faculty

members did a commendable job and developed as many as 50 audio/video lectures and uploaded in the portal specified by the department of Higher Education.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 31:1

2.3.3.1 Number of mentors

Response: 27

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 97.33

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 91.81

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
25	28	27	27	27

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 30.07

2.4.3.1 **Total experience of full-time teachers**

Response: 812

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Internal evaluation is a significant approach to keep record of overall improvement of the students. UGC introduced some measures to bring impartiality, effectiveness, and excellence in the higher education organizations, throughout the country. The significant actions are taken in consideration to improve academic standards and equity in higher education which comprises of innovation and improvements in various aspects such as in program, process of teaching and learning, examination, and assessment system.

Each department has worked out, the details of how the Continuous Internal Evaluation (CIE) will be

executed so that the learning objective is achieved by different paper and their assignment. CIE is the technique of evaluating whether learning objective for all courses are being achieved, as it provides an opportunity to examine and adjust teaching strategies if the students are not performing up to the mark. Students who are unable to submit their coursework due to some health issues or participation in the extra-curricular activities of the college are permitted to submit the assignment on a different date which is decided by the faculties. A schedule is set for showing/submitting the homework which the students will know in advance so that they can manage their time to accomplish their work in time. The evaluation system implemented by the college is geared towards recording the individual capabilities of the students to categorize the written and oral expression, comprehension, and accuracy of information.

The written examinations, assignments, classroom presentations have been developed to improve communication skills and interpersonal skills of the students. The college has increased the benefits of the students by adhering strictly to the vision and missions of the institution and improving the quality of the students by the continuous internal evaluation which has been the central force behind it.

After the students get admitted to the college, the evaluation methods, both Continuous Internal Evaluation (CIE) and End Semester Evaluation (ESE) as well as the Annual Exams are communicated to the students by the way of the prospectus, the college website, and display notices on the board. The entire internal evaluation process involves classroom evaluation, internal tests, and assignments, or a book review. After the conduct of internal unit test examinations, the answer sheets are evaluated within the stipulated time and the scheme of evaluations is made transparent to the students.

After the internal unit test examinations, the faculty discusses the common mistakes made by the students and helps them how to overcome such errors during classroom work. Suitable remedial coaching is provided to make slow learners better. Retests are conducted for the students who were unable to give the test first time on providing a genuine reason. Marksheets of the internal examination are prepared with the utmost care and are displayed in the notice board for verification and also grievances, if any, are addressed by the faculty of the respective department.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

As per the syllabus notified by the affiliated university, students are informed at the beginning of the session and evaluation process is circulated to the students as well as the parents along with the complete schedule of it. Every year our orientation program is held at the beginning of the session which informs the student and their parents about the evaluation process and the schedule. A senior faculty member is assigned to every subject in every department who synchronizes curriculum transactions with other teaching members during the semester. Before the session commences, teaching plans are arranged and conferred along with the mode of Continuous Internal Evaluation. To deal with absentees the academic committee of the college has given guidelines for Continuous Internal Evaluation of theory and practical.

Keeping in mind, creativity, faculty members have the right to decide on the type of assignments that they give to the students. All faculty members are provided with the Guidelines for teachers and students for internal assessments which are prepared as per the University guidelines. A Peer Committee was formulated to monitor the continuous evaluation in practical to ensure uniformity across courses and departments.

Dates for tests and submission of assignments are displayed on the notice boards of the college. Also, the faculty informs the students in the respective classes about these dates at least a week in advance. After checking, the marking scheme is discussed with the students and the answer sheets, or the assignments are shared with the student. Students are allowed to discuss the marking scheme and all doubts are cleared. After the students are satisfied with the marks obtained, they are asked to sign in the internal assessment marks register/record. The internal assessment lists are displayed on the notice boards at the end of the semester. The evaluation system is completely transparent and secure. The institution ensures that these things are taken care of without compromise. Students examine the sheets and then sign them, which are then forwarded to the University. If marking has been strict, moderation of the range of assignment marks to equalize low marks is controlled by a staff council constituted by moderation committee. Grievances related to internal assessments and their redressal is handled effectively by the institution.

The external examination is conducted by the university and if the students are not satisfied by the marks, re-evaluation is done which assisted by the institution. If any correction is required in the photo on the mark sheets, the institution rectifies this from the university. Admit card related issues like subject mismatching, incorrect roll no., etc. are also rectified by the institution through the university. Constant communications and notices are being circulated to the students reminding them about the external examinations, its timetable and schedule.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

From each of the departments, the HOD distributes syllabus to all the faculty members at the starting of the academic year. Along with the departmental meeting to discuss the academic schedule and syllabus. The department also formulates POs [Program outcome], PSOs [Program specific outcomes], and COs [Course outcomes]. The college website displays POs, PSOs, and Cos so that the students can access at one's convenience.

The departments explain POs, PSOs, and Cos properly to the students in the orientation program itself. The department also makes sure that they provide a soft copy of POs, PSOs, and Cos and also communicated in

class if they were not able to understand during the orientation program. In addition, the faculty member from each subject/department ensures that the outcomes are specifically explained and noted so that the student is well informed. Also, in-class discussions and special lectures are centered around these topics. Hence, there is constant communication on POs, PSOs, and COs.

The teaching schedule is designed in such a way that the outcomes can be achieved, as it has been stated in the syllabus. At the beginning of the academic year, the expected course outcome is planned and distributed to students. Throughout the course, the teachers keep on motivating their students towards the outcomes of the course. Apart from the students, a special orientation on course outcomes is organized for newly appointed staff by HODs.

The mission and the objective of all the departments of the college are stated in the college's website, brochure, and the annual report. Alumnae of various department are invited to share their experience so that the new student can shape their career accordingly. This is also an opportunity for the teacher to take feedback on the course that can be improved or a component that will be relevant to the course.

Effective educational strategies are articulated by faculties to achieve the expected outcomes and learning objectives. These are also explained at the beginning of the session and before each unit in the syllabus. This helps students to appreciate the topic being enclosed in the syllabus as they see the relevance, and correlate it with COs and Pos.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college takes effective steps to ensure that the outcomes specified in the brochures, website, or syllabus are fulfilled. To ensure that the syllabus is fully covered, the evaluation system and student feedback keep in check that the student receives it through appropriate network. Student's weaker area is acknowledged by class test, this is also used to gain confidence in the subject. As a counsellor/mentor, every faculty has 20-25 students under them for counseling, supervision and their development in their respective subject area. A progress card is produced by the institution for the collective record of the progress or the outcomes.

To achieve the outcome, teachers maintain a working diary to keep the track of the teaching plan. To gain subsequent knowledge of the subject, students are given written test assignments and seminars. There are some remedial classes that students can take to clear their concepts. If the students need financial help to complete their studies, scholarships are given to such students as per the government policies to enable them to progress through knowledge. To make learning integrated and interesting seminars, debates,

quizzes, case studies and group discussion to the relevant subject is organized.

Different committees and departments have developed some activities or departmental fests such as Hindi day, or science exhibition in which students demonstrate various kinds of charts and models for display for a short period of time. This kind of event motivates and appreciates students to accomplish higher goals or a better understanding of the subject. Furthermore, some activities enable the students to be creative, pro-active or pushes them to think out of the box. Such events are eco clubs, cleanliness campaigns, and awareness rallies. As an outcome of these continuous and constant mentoring from the qualified and enthusiastic faculty members, the institution guides many students score good grades, medals, and honors.

Many of our students have partaken in various fests, sports, academic activities of state and national levels and have accomplished many awards. Some extracurricular activities like NSS and NCC made our students accomplish highly impeccable awards and grades which are some of the achievements which is mentioned in the outcomes. Besides, the course outcomes for numerous subjects taught to the students have sequential opportunities for conceptual understanding, skill-building, understanding research methodologies, and experimental learning.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 86.43

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
244	279	260	319	257

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
244	306	311	405	327

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.37

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 7.75

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	7.75

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 14.81

3.1.2.1 **Number of teachers recognized as research guides**

Response: 4

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 3.33

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	02

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	12	12	12

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college takes pride in mentioning some of the activities that create an ecosystem for innovation, creation, and transfer of knowledge such as:

1. Innovation:

The college has organized workshops/seminars and lead lectures related to various essential aspects for creation of innovation-based ecosystem. Start-up activities and entrepreneurship related programs are a spotlighted requirement for any institute's growth in this modern era of technological and academic revolution. The institute has conducted awareness programs related to the aforementioned aspects of innovation for

- Entrepreneurship awareness
- Start-up programs

2. Workshops/Webinars:

With the ever-growing pandemic boom, the students were provided the opportunity to attain knowledge through the process of organizing numerous workshops and/or webinars related to all domains of knowledge and innovation namely:

- Webinar on:

1. Cancer Day
2. Dietetics
3. No Tobacco Day
4. Global Water Conservation

- Workshop on:

1. Personality Development

3. Career Awareness:

Career is one of the most paramount aspect for any student's academic growth. The institution regularly monitors and assesses the students based on their academic and co-curricular performances. The institution has arranged career awareness programs for the betterment of students and their career.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 4

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 5.17

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 31

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 6

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.64

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	17	4	8	14

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.27

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	2	1

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college organizes and executes several extension activities to promote institute-neighborhood community association for sensitizing the students towards community needs to bring communal transformation in the surrounding rural communities.

Impact of extension activities in the neighborhood communities:

The students as well as the faculties actively takes part in numerous social service-related activities which ultimately leads to their overall development of skill set. The major contribution to the activities is relied upon National Service Scheme (NSS) and National Cadet Corps (NCC). The strength of NSS volunteers is 100 while that of NCC is 50. Based on these, the institution executes various activities in the regional as well as neighborhood communities. NSS organizes a camp on a village of about seven days. This camp focuses on cleanliness and hygienic maintenance, the surveying tasks of villages, different health camps in the region around and many other constructive works. Other noteworthy activities are carried out like plantation drives, water conservation and rallies. Villagers are groomed upon the effective utilization of water as well as the rainwater harvesting techniques with its advantages in such dense level of global change in technology and population. Numerous seminars and lectures are organized to address the social issues like woman empowerment.

The institute is the major backbone for projecting students into responsible citizens and individuals of a country by making them efficiently aware of the social issues. To make the holistic development of the students the college regularly conducts the social awareness activities like organizing rallies, workshops, camps, exchange of students and collaborative activities. Activities like Voter Awareness Campaign, Swachh Bharat Abhiyan, Beti Bachao Beti Padhao, Digital Payment, Eye- donation campaign, Health and Hygiene, Rallies of awareness regarding Population Day, Aids Day, Social Justice Day, Run for Unity, Blood Donation Camps, Village Adoption, Tree Plantation and Anti-Drug-Addiction etc. are carried out constantly. Fund Raising Drive for Kerala Flood have tremendously transformed the mindset of the local youth by making their holistic development. **NSS** are fully working on the environmental issues and water conservation in which college students are actively working with the local youth. Several noteworthy activities were carried out by NSS volunteers, which include tree plantation, No plastic campaign, water conservation, Saksharta abhiyan etc. The NSS unit has undertaken various activities like Flag Day, fund Collection, Yoga training, NSS camps etc. for developing character and discipline amongst the students.

The camps and awareness programs have improved their understanding of various social issues.

Every year the college selects a village in the vicinity, organizes a camp for seven days and takes up cleanliness, village survey, and other constructive works. During the last five years, the NSS volunteer have organized camps in Shadani Darbar devpuri, Patrkarita University Raipur etc. Almost each department conducts outreach activities that promote institution-neighborhood community network and student engagement.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 50

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	22	08	5	4

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 103.19

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
740	1920	1200	520	300

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-copies of related Document	
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 4

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	

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Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Institution has adequate infrastructure and physical facilities for teaching- learning. The college has ample number of classrooms with optimum infrastructure in the premises. A total of 12 departments with corresponding 22 classrooms are available in the college. The classrooms are well equipped with appropriate facilities essential for effective teaching-learning experience. The respective departments have efficient laboratories portraying high-quality of practical knowledge to the students. The ICT facilities include desktops, laptops for making the students proficient in digital and computer skills. Additionally, LED projector is available to take consistent presentation-based lectures, seminars, webinars, interactive sessions, and discussions. There also exists an auditorium for mass-gatherings and large-group lecture deliveries. The college premises also contain IT facilities like Wi-Fi network coverage in all the floors. The college also hosts a well-furnished Library with ample amount of seating capacities for students as well as faculties. The library contains 9541 set of textbooks, reference books, journals, and publications. Additionally, it also has the facility of e-Journals, e-Books, and other set of online services essential for students to enhance their knowledgebase.

Computer:24

Laptop:4

LCD Projector:2

Printer: 4

UPS:3

Camera:1

TV:1

CCTV:32

Battery back up system:1

Table : Measurement of the Rooms

Description of Rooms Ground Floor	Measurement of the Rooms	
Class Room No. 1	20*22 ft	
Class Room No. 2	20*22 ft	
Class Room No. 3	20*22 ft	

Class Room No. 4	20*22 ft	
Class Room No. 5	20*22 ft	
Hall	47.5*44.10 ft	
Office	20*22 ft	
Principals Room	20/22 ft	
Girls Common Room	19.2/11.5ft	
Outer Hall	65/54.9ft	
Ladies Toilet No.1	9/7.2ft	
Gents Toilet	9/5.9ft	
Ladies Toilet No.2	14.4/4 ft	
Girls Toilet 1	4.6/3.10 ft	
2	4.6/3.10 ft	
3	4.6/3.10 ft	
4	4.6/3.10 ft	
Urinals for Girls (4)	4.6/3.10 ft each	
Dressing Space	20/13 ft	
Room (S.N.Wending Machine)	8.4/5.8 ft	
Guard House	17/10.9	
Pump House	8/10.9 ft	
Hindi Shodh Kendra	19/14.10 ft	
Description of Rooms First Floor	**Measurement of the Rooms**	
Staff Room	19'.6''*18.6 ft	
Classroom No.6	20.6*19.10 ft	
Classroom No. 7	21.10*19.10 ft	
Commerce Department	21.10*19.10 ft	
Sports Deptt.	21.10*19.10 ft	
Library	39.5*18.11 ft	
Home Science Lab	54*19.5	
Hindi Deptt.	20*22 ft	
Classroom No.9	21*20 ft	
Classroom No.10	20*22 ft	
Classroom No.11	20*22 ft	
Ladies Toilet	7.8/8.8 ft + passage	
Gents Toilet	8.10/4 ft	
Description of Rooms Second Floor	**Measurement of the Rooms**	

Botany Lab	33/22 ft	
Chemistry Lab	34/20 ft	
Physics HOD Room	20/11/ft	
Physics Lab	34/20 ft	
Economics Deptt	20.4/10.6 ft	
English Deptt	19.8/11 ft	
Sociology Deptt.	20.4/10.6 ft	
Chemistry HOD Room	19.9/11.3 ft	
Classroom No12 (19)	20/10.10 ft	
Classroom No.13	19.7/11.2 ft	
Commerce Deptt.	19.7/10.10 ft	
Class RoomNo.14	19.7/11.2 ft	
Open Terrace	68.10/54 ft	

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Co-curricular activities play a pivotal role in students' capabilities as well as assists the college to grow simultaneously. Academics alongside with Constant co-curricular activities helps the students to grow exponentially both physically and mentally. The college facilitates regular and consistent sports as well as cultural activities. The college premises have a wide range of facilities for indoor and outdoor sports. The efficient combination of physical and mental abilities results into effective and precise working of an individual in any field and phase of life. The college hosts basketball court, kabaddi and kho-kho space, volleyball court and a spacious ground for cricket, handball and football activities. Athletic facilities are also available like 100, 200 and 400 m racecourses, long and high jumps, shot-puts, and hurdles. Additionally, an Annual Sports Event is also organized every year in indoor, outdoor and athletics which prepares the set of students for University level sports participation as well. Cultural activities play a vital role in students' grooming and inject the students with a lot of zeal, passion and enthusiasm. Regular cultural activities are organized without disrupting the flow of academics and education. Group discussions, extempore competitions, skits, drama competitions, poster-making, drawing, painting are some competitions that the students excel in. Additionally, best-out-of-waste competitions and quizzes are organized that maintains the mental flow of students in a healthy and fit manner. Every year, an annual cultural event is also organized consisting of fore-mentioned activities and competitions in a grand manner.

S.N.	Sports	Outdoor	Indoor
1.	Kho-Kho	16m*29m	
1.	Kabbadi	8m*12m	
1.	Basketball	15m*28m	
1.	Handball	20m*40m	
1.	Table Tennis		Hall available
1.	Chess		Available
1.	Netball	15.25m*30.50m	
1.	Athletes	Golaphaik Bhalaphaik Tavaphaik Long jump High jump	
1.	Carom		Available
1.	Chinese checker		Available
1.	Volleyball	9m*18m	

A small gym space is also available where the students can train themselves with equipment necessary for strength, stamina, and muscle build-up.

Specification of Gymnasium: College has made provision for open gym. It has following gymnasium facilities.

A)We have a special multi gymnasium. It consists of the following equipment.

1. Bench press exercise-I

2. Bench press exercise-III

3. Chin-up exercise

4. Thigh exercise

5. Shoulder exercise

6. Hip exercise

7. Shoulder press exercise

8. Knee exercise

9. Double bar exercise

10. Push up exercise

11. Pulley Exercise

12. Standing Pulley exercise

B)Other Equipment and Facilities.

1. Exercise amenities
2. Sport Amenities
3. Wrestling Mats
4. LCD Projector
5. Laptop
6. Push up Stand

C) Indoor Games

1. Chess
2. Boxing
3. Wrestling
4. Carom
   1. Table Tennis

Infrastructure for Yoga:

The college premises also have a dedicated Yoga arena that facilitates all yoga-related activities regularly. Apart from indoor and outdoor activities, meditation and yoga are primitive entities that make an individual use both mental and physical capabilities in an efficient and precise manner. Consistent meditation and yoga activities are held, and Yoga day is celebrated auspiciously with consistent efforts from students as well as faculties. A separate hall is provided for Yoga.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 9.09

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The central library was established in 1982 and the library since then, has made tremendous growth, continuous progress and has added flying colors in its wings. The academics is centered on teaching-learning techniques and methods between students and teachers, but library plays the most elemental part in enhancing the academics as well as educative knowledge. The library hosts a very automotive kind of procedures in terms of usage and utilization of the resources. It has a range of textbooks with respect to science, technology, commerce, economics, social science and miscellaneous fields of education and knowledge. Apart from textbooks, it also contains a variety of reference books which is necessary for the students to understand the information regarding different fields in a new innovative manner. The total count of textbooks and reference books in the library is 9541 making at an enriched place to grasp knowledge. Additionally, the library also contains a wide variety of Journals and e-Journals which

provides essential assistance and support with regards to the research aptitude in students as well as faculties. The library also contains previous year question paper set, E-thesis, online open access resources, competitive exam resources, online newspaper clippings etc. The library is having active membership of INFLIBNET N-LIST consortia and provides 6150 e- journals and 3164309 e-books on various subjects. The separate library cards are issued to all students for issuing textbooks, reference books and journals. Additionally, a separate reading room section is also available where continuous usages are participated by students as well as faculties. Library also has an extensive number of CD/DVD collection making students gain interesting and extensive information in the digital format.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.07

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.27	0.059	0	0	0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 5.26

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 46

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The effective utilization of upcoming and trending technologies makes the college well-known and adds robustness in the overall domain. One such essential necessity of technology is the Information Technology (IT) infrastructure-based facilities. The IT facilities act as a strong pillar and a pivotal layer to make the college efficient as well as efficient in terms of academics, education as well as administration. The foremost entity of any IT facility is the computer. The college consists of 24 computers spread across the departments and computer laboratories. The computers are equipped with a variety of spotlighted software as well as the antivirus to keep the computers safe, sound and virus-free. Microsoft Office, R-studio, AutoCAD are some of the software that are available for the students and the faculty members to use, analyze, execute and work on with their set of data's. A constant internet connectivity is the main backbone of any digital and computer related activities and the college consists of a high-speed Wi-Fi connectivity in all the floors, corridors, and premises. Apart from internet connectivity, the classrooms are equipped with high-technological IT facilities necessary for enhancing the teaching-learning experience both for students as well as faculties. Projector and computer facilities are available in the classrooms which makes the students more proficient with digital and advanced skills of education. Additionally, Printers, Xerox devices and CCTVs are present across the college premises making the process of academics and administration quite smooth and hassle-free.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 35:1

File Description	Document
Upload any additional information	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The growth of the institute's infrastructure not only depends on the new innovative implementations but

also on the proper maintenance of it. The infrastructure consists of library, sports amenities, computers, laboratories and classrooms that forms a complete inbound package of institute's anomalies. They are basically a ceaseless process of systems and continual provisions for its efficient maintenance are sanctioned in every year's academic budgetary planning. As per the requirements, the institute has a effective well-defined set of norms and guidelines' procedure for maintenance as well as repair-related works/activities to clinch time-bound maintenance procedures mentioned below:

- · The College Development Committee (CDC) alongside with the joint efforts of other committees like library committee, financial committee, purchase and building committee; is responsible for augmentation and maintenance of all academic as well as physical support activities throughout the campus-premises.
- · With the start of every academic session, systematic availability of blackboards, furniture, markers-chalks, dusters, lighting, etc. are taken care off by the fore-mentioned committees.
- · The functions and matters related to the library-related activities and maintenance; the library committee takes the spotlight. Some examples include cross-checking of books' availability as per the revised syllabus, furniture repair-related maintenance, ICT-infrastructure maintenance, etc.
- · The responsibility of creation, repair as well as maintenance of sports-related amenities and functionalities, the sports committee takes charge and takes care of such activities and their updation.
- · ICT plays a pivotal and foundational role for any institute's infrastructure to bloom and is absolutely necessary to maintain these with the upcoming-innovative technologies. The computer department takes care of updating the ICT anomalies through constant and consistent upgradation of software as well as hardware entities.
- · There exists a few lab assistants and lab attendants who are responsible for proper maintenance of the institute's laboratories.
- ·There also prevails a Work and Learn scheme which incubates the students to work for institute's maintenance like painting, cleaning and updating the classrooms which makes paramount effectiveness into the student's mindsets.
- ·For housekeeping related activities, a separate batch of non-teaching staff is also present for taking care of accuracy and cleanliness in this regard.
- · The maintenance works related to amenities like computers, furniture, electric-related entities, plumbing-entities, toilets, etc. are done through the faculties' joint efforts incorporating the assistance of students as well as the non-teaching staff.
- · The importance and essentiality of sports' related activities are necessary for the overall growth of all humans. The sports officer alongside with the students executes the cleaning drill of the sports grounds and entities at regular intervals.

Table 4.4.2: Teachers assigned for maintaining and utilizing physical facilities.

S. N.	Nature of work	Name of person	Contact No.
1.	Gardening	Dr M Garg	9926159361
2.	Plumbing	Dr C Deshpande	9826144405
3.	Electric maintenance	Dr B D Thadlani	9406232171
4.	Housekeeping	Dr C Deshpande	9826144405
5.	ICT facility maintenance	Dr R Sharma	9425256031

6	Lab maintenance	Dr R D Sharma	9424231125
7	Furniture work	Dr R Sharma	9425256031
8	Cycle-stand parking Maintenance	Dr P Thakur	9826186373
9	Library maintenance	Dr N Puri	7974272605
10	Building maintenance	Dr R D Sharma	9424231125

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 39.9

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
351	366	423	422	312

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: B. 3 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**

3.Mechanisms for submission of online/offline students' grievances

4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.03

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	9	2	0

File Description	Document
Upload any additional information	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 80.43

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 222

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.)***) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 38

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at**

university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	9	10	12	7

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Any college aiming higher is completely dependent on the joint efforts of students as well as faculties. Especially, students play a pivotal role in adding feathers to the achievements of the college through their leadership and management qualities in numerous aspects of activities as well as administration. This is completely based on an efficient student council which is regulated by the norms and meetings of the affiliated University. From the past few years, the student council comprises of students solemnly scrutinized through merit-basis. The student council is responsible for monitoring and executing the student-related activities inside the college. Additionally, the council also represents such activities and tasks to the University. Apart from the student council, active participation as well as involvement is present in committees like CDC, IQAC, Grievance Redressal Committee, Library committee, NSS committee, Cultural and Sports committees. The combined efforts of all the forementioned committees alongside with the council assists in making the college more stable and growing.

Co-curricular and Extracurricular Activity Participation - Special committees such as NSS, NCC, Cultural Events, Excursion, etc. exist in which not only the Council of Students, but most of the students are interested and actively involved. It gives an opportunity for them, for personality development, to give back something to their college and community. Our students are well represented on paper and actively engaged in the successful execution of the events with NSS such as a lecture, workshop, rally, or other social events. The best example of student engagement in our college is the planning and execution of the NSS camp. NCC unit of the college has been discontinued due to some technical issues, from last two years. However, it will be commencing again in this coming year and the necessary formalities have been carried out successfully. Sports and cultural activities in the college, cultural events and tournaments, tree plantations in the college premises and also in the city are organized with the help of the Student Council.

One of the most paramount essentialities in such ever-growing pace of technological era is being fit both mentally as well as physically. For achieving this primitive goal, a sports committee is also formed. This committee is responsible for executing sports-related activities consisting of both indoor as well as outdoor sports which also projects students to participate in college-level competitions, University-level competitions, state and national level. Additionally, some of excelled students in sports have also represented the college at the national platform as well. Indeed, the Council allows students to communicate with all stakeholders in the running of the college in a concrete relationship.

File Description	Document	
Paste link for additional information	[View Document](#)	

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	12	13	7

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college consists of a primitive alumni relationship as the college is the spotlighted institution for rural-oriented students. It is recently registered as a society under the Societies Registration Act, 1860 (XXI of 1860). The college organizes at least one meeting of alumni in a year, taking the initiative of local and outsider alumni to arrange such meetings. The college's alumni are positioned in the fields of education,

finance, technical fields, entertainment and media, academia, and social work. Three of our teachers are the members of the alumni association who play a key-role in binding this group for the development of the college and works for the overall development of students. The alumni association provides financial assistance to the college and also guides in terms of academic preparation, internship and student placements, career advice and on-the-job guidance in their businesses. Most of the alumnae are called as resource persons to deliver expert talks during seminars, conferences and workshops. Alumni members are the active members in IQAC, CDC, NSS, NCC etc.

Financial contribution of the Alumni Association for the development of the college is noteworthy. They also help to acquire the fund for the extension of college building and for beautification of the college campus. It also encourage and help the poor students to continue their education by offering financial assistance. While organizing seminars and workshops for teacher and students they contribute or sponsor one of the events to make it successful.

To direct the current students, alumni students who have joined the government services or active entrepreneurs are invited. We are lucky to have our alumni students as expert tutors for adding on and skill-based courses. In the planning of various cultural activities for the youth festival, they also direct current students. Alumnae NSS student help the college in organizing the special camps at village level. The college website and other social media are the perfect way to connect fruitfully with alumni and former faculties scattered all over the world.

File Description	Document
Upload any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Govt. Arts and Commerce Girls college, affiliated to Pt. Ravi Shankar Shukla University, Raipur, Chhattisgarh was established with the aim to provide high quality education to the students to excel in every field. The heights are achieved through the effective leadership qualities that governs the overall schematics of the workflow of the planning and strategies framed for the betterment of the institute. This is important and essential not only for the achievement of mission as well as vision but is also foundational in building the traditions of the organization.

The collective collaboration of College Development Committee (CDC), the Principal, IQAC and the faculty members play a paramount role in framing, designing and implementing the high quality of strategical planning in teaching, learning, research and corresponding extension activities. Without the collective efforts of the important elements of the institute, administrative and academic visions is quite difficult to achieve.

The vision and mission of the institute are as follows:

Mission

·The college aims to provide quality higher education to Girls, especially to those who are economically weaker.

·The college aims for the Empowerment of women through academic excellence.

·College seeks to be an efficient and excellent institution in providing a platform for cultural, educational and research activities.

·College provides for the intellectual, emotional and brain storming creativities of the students to make them confident and effective decision makers.

·The college aims for providing overall attributes and entities necessary for the students to excel in their life.

Vision

·Inculcating self-confidence, self-reliance, communication skills and self-esteem among girls.

·To identify gifted and talented youth and nurture them to develop their full potential by cultivating precise attitude and skill sets.

·Imparting wisdom, knowledge and humanism amongst the students.

·To provide flexible, accessible and affordable educational program through analytical and research-based learning structure.

·To develop a student-centric culture augmenting critical thinking, information competency and communication skills; while focusing on vocational education and employability.

·To harness and sustain young talents and encourage them to take corporate, entrepreneurial and creative initiatives.

Vision and Mission of the institute are well in sync and tune with the objectives and norms of the higher education. It is reflected as through following activities:

- Through the affiliated university, a special course on Environmental management and awareness is prescribed for first year of undergraduate students.
- The values of unity and discipline are taught and maintained through consistent activities of NSS, NCC and sports.
- Additionally, winter camps of NSS, blood donation camps, rallies, AIDS and Cancer awareness programs and tree plantations are organized at consistent intervals.
- The institute motivates the faculties to pursue research and provide the resultant knowledge for the betterment of the nation and students.
- Weekly seminars are organized which focuses on core as well as interdisciplinary subjects necessary for enriching the student's knowledgebase.
- Regular programs are organized for enhancing career and skill development.
- All committees inclusive of students and faculties contribute in decisions necessary for the welfare of the college and its betterment.

File Description	Document
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The presence of efficient leadership in any institutional practice lays a strong foundation for fruitful results to originate. This inspires the college to be completely dependent on the action-plan of committee and the corresponding in-charge of it. These committees are the backbone of effective decision-making and essential policy-making actions necessary for the blooming of the college. These committees follow a conventional hierarchy and acts as a motivational strong point for even other colleges to follow.

- For any institute, principal acts as the paramount leader and is responsible for creation of several committee heads and our college follows the same workflow making it a strong executor of decentralization plan and participative management.
- The principal is the epicenter focal point for appointing Head of the Departments and provides them the administrative as well as academic responsibilities for maintaining precise governance and

fruitful results.

- One primitive example of such a management workplan is the College Development Committee (CDC). CDC incubates teaching staff, non-teaching staff and students making it a combined participative committee necessary to implement effective decisions.
- During the commencement of every session of the academic year, IQAC appoints various committees under the supervision and guidance of the Principal for effective maneuvering of the session. These committees are comprised of teaching staff, non-teaching staff as well as students. IQAC additionally plans and evaluates the quality assurance tasks in the institute and sets up the meetings at consistent intervals throughout the year.
- The faculty members not only participate through the CDC but also are part of managing council and other governing bodies. Every committee and the supervision body have the freedom, accessibility and flexibility to prepare their state-of-the-art plan and decide the execution strategies.
- The college committees are the sole units which handles the tasks of admission, examinations, timetables, student-welfares, purchases, maintenance, and additionally prepares the precise working strategy for accurate and effective functioning of the college.
- The committee meetings are organized as per the necessity as well as based on regular intervals for efficient implementation of certain activities and a report of such activities are prepared by each committee at the end of every session and academic year.

NAAC Steering Committee

A dedicated NAAC committee is formed by the Principal for taking care of all the regulations, monitoring works and systematic executions of all activities related to NAAC. This committee is regulated by IQAC as well as the CDC necessary to provide assistance during the Self-Study Report (SSR) formation and presentation. The NAAC committee is responsible for the effective practices and their accumulation for the betterment of the infrastructure and the institute. For the respective 7 criteria of NAAC, the committee frames and appoints seven dedicated teams. These teams take care of the actions, frameworks, implementation and accumulation of the content for the enrichment of database for NAAC accreditation.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

An efficient strategy and planning prove to be a robust backbone for any college to grow and develop to achieve new heights. The prospective plan always aims and becomes committed in providing cream quality of education, skill sets, research aptitude, effective human resource enhancement and moral values. The strategic and perspective plan basically projects and envisions the augmentation of the infrastructure that corresponds to the student intake as well as the courses available. The overall growth depends on the enhancement of support as well as academic entities of infrastructure for welfare of the students. This is

achieved by an accurate perspective plan which projects highly at the forementioned points with ease and efficiency.

Strategic/Perspective Plan:

- Consistent upgradation of ICT facilities in order to enhance and stabilize the overall infrastructure. Examples include Wi-Fi implementation with high bandwidth has been deployed throughout the premises.
- Strengthening the research background of faculties which eventually motivates the students towards research aptitude and development. The research centers available in the college has produced many researchers.
- Numerous programs related to national development are carried out at regular intervals like program organized on the occasion of Gandhi Jayanti.
- Library enrichment is one important aspect for any institute's growth and regular efforts are put into it.
- Digital teaching methods are also deployed in the teaching-learning process for enhancing the knowledgebase of students.
- Beautification of campus is maintained at consistent intervals and periods.
- Teachers are motivated towards PhD and research orientations to gain rich knowledge and further motivate the students.
- Constant efforts are put into enhancing the capabilities as well as the corresponding development of the same for students.
- Recognition of PhD supervisors are made of utmost essentiality and are monitored regularly.
- Keeping the campus ecofriendly and environment-friendly is one paramount entity and the staff keeps precision in this regard.
- Various programs for gender equality are carried out at regular intervals for imparting moral values into the students' mindset.
- Numerous activities for NAAC related awareness are carried out amongst the staff to incorporate precision.
- To achieve proficiency amongst the students as well as faculties for online studies and teaching techniques, constant activities related to it are planned.
- Academic audit is carried out every year to enhance as well as rectify the academic plan with respect to the University/UGC norms.
- A dedicated welfare scheme for the students termed as "Abhiposhan Yojana" in which students are provided with food package consisting of nutrient and protein rich items on a weekly basis.
- Numerous extension activities are organized ON a regular basis for the students to get equipped with trending technologies like a visit to Celestry factory outlet was carried out.
- Renovation of the building is carried out at regular intervals for example as per the Sugamya Bharat Yojana, ramp for disabled students were constructed. Additionally, sports/common room was prepared as per the demands fulfilled through the Vidhayak Nidhi.

File Description	Document
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The college is permanently affiliated to Pt. Ravi Shankar Shukla University, Raipur, Chhattisgarh. The college regulates as per the norms and regulations of the affiliated university.

Administrative Committee:

- The administrative setup for any college or institute plays a pivotal role in establishing a strong foundation for achieving heights and growth.
- The administrative hierarchy starts from the Principal at the top followed by Head of the Departments, Faculty in-charges, librarian, sports office, Head Clerk, lab technicians Assistants and Attendants. This hierarchical flow is common and similar to the conventional flow of other colleges.
- Once the administrative setup of the college gets established, it is of paramount essentiality to frame a setup for the departments. The Head of the department is at the top of administrative setup for the respective departments followed by professors, associate professors, assistant professors and attendants.
- With regards to the library, the hierarchical flow starts with Librarian followed by the library staff and assistants.

Service Rules:

For the terms, conditions and regulations for the service-related domains, the college follows the rules and norms laid down by State Government.

Grievance Redressal Mechanism

The college consists of a variety of committees mandatory and necessary for grievance related entities. Anti-ragging committee, Women harassment committee, redressal committee, discipline committee, etc.

1. **Student's Access to authorities:** Students have the flexibility to directly approach the Principal, head of the departments and various in-charge faculties whenever necessary in putting up their grievances and issues.
2. **Student's Suggestion Box:** It is of utmost importance that students should be provided with a suggestion box where all the issues, complaints and suggestions can be put up. The college has suggestion boxes spread across the premises where the students can place their suggestions and complaints. These boxes are regularly monitored and the complaints as well as issues are addressed at consistent intervals.
3. **Student Council:** The college comprises of a student council which takes care of all students' related activities and have the access to numerous authorities in order to bridge the gap between students and administrative bodies. The grievances of the students are relayed through the student council members and the corresponding measures necessary are taken based on the grievances received.
4. **Open Discussion with the staff members:** There also occurs an open group discussion between

the staff members both teaching and non-teaching members regarding the grievances received and the appropriate action to be taken correspondingly.

Placement Cell: The committee responsible for the employability as well as the placements is the Placement Cell. This cell guides and mentors the students to seek as well as be aware about the job opportunities and excel in them. This cell provides flexibility to the students for both on as well as off campus opportunities.

Alumni Association: The college has an active alumni association which effectively participates and contributes to a better and precise functioning of the college with all of its expertise with their diverse knowledge of various domains.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution functions by the collective measures of teaching, non-teaching staff and students and grows as well as develops with the joint efforts of them. Welfare measures and activities are paramount entities which makes the institute efficient. The efficiency of any institute's growth is solemnly dependent on the

precise efforts made with regards to the welfare activities and a systematic plan in order to achieve them. Teachers have also gone to various universities on high posts on deputation. Namely, Director of the Physical Education board, Vishwavidyalaya's Yojana Aayog Secretary and as the Registrar of Surguja University. These high-profile appointments certainly enhanced the individual and institutional profile. The experience gained by the faculty members are now being utilized in improving the college administrative tools.

The institution has effective welfare measures for both teaching and non-teaching staff

Welfare measures for Teaching Staff:

- Duty leave is given if applicable.
- Medical leave- as per university act and statue medical leaves are given to all staff members.
- Employee Provident Fund granted as per PF rules.
- Gratuity- it is applicable to every staff member after 5 years of permanent service.
- Full paid maternity leave- Under humanitarian grounds 180 days full paid maternity leave to all female employees.
- Encashment of EL at the end of service- at the end of service of an employee he/she can en-cash his/her earned leave (EL) as per the rules of the higher education.
- Salary timely credited to bank account- in each month the employee gets the salary in time through their bank accounts only.
- Medical leave encashment.
- RO Water facility.
- Parking facility.
- Facility of part final encashment in case of marriage and in illness.
- Proper disbursement of Govt. welfare schemes to the employees.
- Loan without interest from their Provident Fund.
- Membership of Group Insurance.
- Study leaves for pursuing higher education.
- Wi-Fi facility.
- CCTV cameras to ensure safety and security.

Welfare measures for Non-Teaching Staff:

- Residential quarters in college premise for security guard.
- Festival advance.
- Medical leave- as per university act and statue medical leaves are given to all staff members.
- Employee Provident Fund granted as per PF rules.
- Gratuity- it is applicable to every staff member after 5 years of permanent service.
- Full paid maternity leave- Under humanitarian grounds 180 days full paid maternity leave to all female employees.
- Encashment of EL at the end of service- at the end of service of an employee he/she can en-cash his/her earned leave (EL) as per the rules of the higher education.
- Salary timely credited to bank account- in each month the employee gets the salary in time through their bank accounts only.
- Medical leave encashment.
- RO Water facility.
- Parking facility.

- Facility of part final encashment in case of marriage and in illness.
- Proper disbursement of Govt. welfare schemes to the employees.
- Loan without interest from their Provident Fund.
- Wi-Fi facility.
- CCTV cameras to ensure safety and security.
- Membership of Group Insurance.
- Financial contribution by college to the Non-Teaching Staff.
- Help with the facilitation of bank loans.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	0	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 2.17

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	1	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

- · The performance based appraisal system (PBAS) is stringently followed by the college. The institute takes into account the topologies of the PBAS system and implements its process to determine and evaluate the quality of the academics being carried out in the institute.
- · The institution follows a system of appraisal on the basis of API forms, students' feedback and reports which are thoroughly critiqued, analyzed and evaluated.
- · Staff self-appraisal is done by the effective method of staff self-appraisal form which is filled and submitted by each faculty at the end of the academic session.
- · Following are some of the features for performance appraisal of the faculties,

Ø Participation in training, orientation and faculty development programs

Ø Progress in academics like Ph.D. and NET-SET qualifications

Ø Execution of minor and major research projects

Ø Presentation of research papers in national and international conferences

Ø Publication of research papers in reputed Journals

Ø Publication of Books

- • There exist numerous committees throughout the institute and all the faculties are an integral part of these committees as they are assigned with pivotal roles in these committees. They are evaluated on the basis of their overall performance as their designated roles in these committees.
- • · The staff members also get a opportunity to discuss their overall performance with the Principal. This provides an immense opportunity for the faculties to sense and assess the expectations of the principal about them.
- • · As per the appraisal system of the non-teaching staff, the principal monitors, assesses and evaluates their performance based on the criteria-based classifications essential for their appraisal based performance.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution is run by state government.

Ø Account section maintains Receipts & Payments, Cash Books, Ledger Books, Cheque Issue Register, DFC (Daily Fees Collection), Voucher and Bills.

Ø Resources generated through self-financing courses and their monitoring is done as per approval of JBS.

Ø Tender process is followed whenever required.

Ø The budget of self-financing courses is approved by the self-financing courses management committee and by the Janbhagidari Committee.

Ø The funds received from the UGC are also audited from the local CA. The college has successfully submitted all the UGC scheme utilization certificates. The administrative department of the college calculates arrears, CAS fixation and the income tax and deposit in a stipulated time.

Ø The external financial audit is done as per the schedule of the Audit General and the Department of Higher Education, Chhattisgarh Government

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college is affiliated to Pt Ravishankar Shukla University, Raipur and included under section 2(f) section 12B of the UGC Act, 1956. It is fully eligible to receive the grants under various schemes of UGC. The institution gets funds from the state government, UGC, CCOST etc. The salaries and other benefits of the employees are provided by the state government. Government purchase rules are followed to monitor effective and efficient use of available financial resources, budget provision made by the state government. Similarly, UGC and other funds are managed as per the directions and norms of concerning agencies.

The resource mobilization policy and procedures of the Institution are as follows:

- The major resource and institutional funding/receipts of past five years are from student's union fees, Govt. scholarship and UGC grant aid.
- The institution has taken efforts to secure additional funding for minor and major research project from UGC. During 2016-17 the UGC has granted a fund of Rs. 1.2L for minor research project. During 2016-17 the CGCOST has granted a fund of Rs. 6.55L for minor research project.
- Also, efforts are made by the Institution to receive funds from UGC till 2012 for organizing seminar. Workshops and developmental training programs in different departments. The UGC supported by sanctioning suitable amount.
- The institution welcomes donations, memorial prizes and endowments from staff members and alumni towards the prize and endowment funds.

Resources generated through self-financing courses. Tender process is followed whenever required.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

In the aspects for quality confirmation, quality enhancement, appraisal and accreditation, and regulation, the college has built up the Internal Quality Assurance Cell on 18-06-2018. From that point forward, IQAC has achieved instrumental grip in recommending various quality improvement gauges in the college.

Two practices institutionalized at Govt Arts and Commerce Girls College Raipur with IQAC initiatives are: (i) Academic Audit and (ii) The accession of teaching-learning capabilities

Academic Audit

The IQAC initiated the Academic Audit primarily to take account of teaching-learning processes in all disciplines and to institutionalize documentation and record-keeping of all academic matters of every department.

- The faculties and academic coordinators monitor and evaluates the documents with regards to:
    - Structurization and preparation of academic calendar
    - Efficient circulation and distribution of the time-table
    - Departmental workload distribution for effective curriculum delivery
- Incorporation of ICT-enabled teaching techniques for inculcating efficiency and proficiency amongst the students.
- Effective implementation of mechanisms for monitoring and assisting the slow learners through timely evaluation and teachings.
- Proper documentation of faculty achievements *viz.,* journal papers, paper presentations in conferences and/or seminars to motivate and encourage the students towards research and development.

Teaching-Learning Capabilities

- To counter the ever-growing world scenario, IQAC has tried to keep pace with the ICT enabled teaching-learning process.
- E-journals, power-point and slide-based teaching, interactive sessions, separate e-learning based doubt sessions, e-books database, strong and robust internet connection with on-campus. Wi-Fi

facilities are available for the students and staff.

- Most of the teachers at the college are having their social-media connections for circulating study materials and clearing the doubts of students.
- Several audio-video lectures are made available as per the individual capacities of the teachers, which are crowdsourced through social media means of communication.

Besides this, IQAC has taken following initiatives for the institutionalization of the quality culture in the college.

- **Preparation of Perspective plan**

- **Preparation of Academic Calendar and formation of college committees.**

- **IQAC conducts periodical meetings.**

- **IQAC conducts Academic Audits**

- **Collection and analysis of feedback from all the stakeholders**.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The college effectively monitors and reviews its process of teaching-learning, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

Following are two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC

1. Structured feedback and Review of learning outcomes:

Feedback is an essential part of the teaching-learning process. The analysis of the effectiveness of teaching-learning is made precise through the mechanism of stakeholder's feedback. It helps the mentor in evaluating how the students comprehend her subject being taught and the methods to enhance it continuously. The collection, analysis and ATR of feedback of different stakeholder assist the institution to

understand the need of society and what other stakeholders fore see from the college.

Keeping this view in the center, IQAC has developed a systematic and well-structured feedback system. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyses the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC. IQAC prepares an inclusive feedback report of the college and communicates to concern meetings of HOD of college, for further improvement and implementation.

Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, review of research papers/books, open book tests, internal assessment tests, and university examinations. University result analysis is made for each semester at the departmental level and is discussed in IQAC/College Development Council, Departmental Level-IQAC meetings for further improvement and implementation. This helps in identifying the slow and advance learners.

Additionally, as per the collected feedback data by the committee, effective copy-distribution based on COVID-19 regulations were carried out portraying the role of education in every aspect of academics and administration.

2. Integration of ICT-based teaching for knowledge enhancement

* Use of ICT in teaching and learning encouraged

  * Utilization of ppt-based teaching
  * Arrangement of webinars/lectures during the pandemic boom for inculcating knowledge in the students
  * Interactive video lectures in youtube

* E-Journals, interactive smart classroom approach, power-point lectures, doubt clearing sessions and strong internet connection and campus Wi-Fi facility.

* The college employed various student-centric learning methods such as class seminar, field visit, on the-job-training, survey, role playing etc.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality intitiatives with other institution(s)
3. Participation in NIRF

4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The institute is quite inclined towards ensuring the safety as well as security of the girls' students and women in the campus. It is an essential factor to make sure of safety towards both the genders especially women so that a smooth flow of equity flows seamlessly with imparted flavor of excellence. The institute gives opportunities to needy and economically weaker section of students. The college consists of a discipline committee which consistently monitors the security throughout the premises of the campus. In case of any violation or breach of discipline in any form, the concerned staff and the members of the committee are informed and necessary actions with quickness and solidity are taken. Additionally, the case scenarios are put up in front of the principal and a deep action plan and policies are framed as per the circumstance. In addition to this, the institute and the committee also take up the responsibility of building the confidence of the students through the organization of numerous workshops and programs necessary for the students as well as the faculties to learn gaining confidence and development of their personalities.

The institute has constituted of Anti-Sexual Harassment and Anti-Ragging committees that takes appropriate actions on sensitive and emergent issues related to girls. The campus premises is spread across sufficient light and spaces which are constantly monitored through a relayed network of Closed-Circuit Television (CCTV) cameras. These cameras assist in monitoring, identifying and taking action plans on issues where physical committee members and faculties cannot be present constantly. The footage of these cameras are regularly monitored and the access to the footage is available to the Principal and the committee members and incase of any suspicious activities, appropriate and necessary actions are taken. The institute also adapts the mentor mentee scheme in order to solve the individual problems related to both the personal as well as the academic activities.

The institute offers counseling related activities for the students. The counseling basically revolves around the presence of faculties counseling the students with regards to the issues that needs to be addressed and solved off. This assist and supports the students in order to eradicate the social, personal and academic issues that restricts the students from excelling in the respective fields. The college consists of several activities related to grooming and enhancing the girl students through numerous woman empowerment lectures, celebration of woman day and activities focusing on the pivotal elements of gender equity and equality. The college has a common room which is a paramount entity in any institute or academic related areas. The common room offers necessity and vital services and elements that are needed in order to maintain smooth and hassle-free lifestyle with all essential amenities required in day-to-day life related activities.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The institute's growth and development depend on the ambience and the practices adapted to make the atmosphere clean and green. The institute has a blooming green campus maintained through prioritized practices to keep it hygienic, clean and eco-friendly. The students, staff and faculties are consistently suggested and advised to keep the content of wastes at quite a lower level of extent. This allows the campus premises to be eco-friendly as well as clean. Since the institute comprises of a variety of activities ranging from academics to sports to IT facilities. The wastes generated are inline with these activities and hence, ranges from diversity and the type of application. The sincere students and staff members place the wastes on the respective bins which are spread throughout the campus premises. The government also assists in such regards by spreading awareness constantly about the solid, wet and other different wastes and the best way to manage them by placing the wastes at respective dustbins.

The institute offers separate dustbins for solid and liquid wastes and these are spread throughout the premises. These bins are regularly monitored, the wastes are removed at constant intervals and the bins are cleaned to always maintain sanitized and hygienic environment. Additionally, the local garbage town council collects these wastes daily which are disposed off in the most efficient manner possible as per the nature and the type of the waste. The bins are made of different colors which clearly differentiates between the dry and wet waste. Also, the classrooms consist of dustbins where the dust and teaching related wastes are collected. Apart from solid and liquid waste management, the organic wastes are collected at regular intervals and are utilized by converting into bio-fertilizers through various techniques. After the successful conversion into fertilizers, it is used for the greeneries and plants available on the campus making it a loop of waste management and eco-friendly practices.

With the increase in ICT based teaching, the e-wastes generated are a huge which needs to be managed efficiently. The institute motivates the members and staff to sell out the e-wastes like non-working equipment including computers, monitors, printers and defective batteries as per Government norms. Apart from the e-wastes and ICT related wastes, hazardous and chemical wastes are also generated from the laboratories. These wastes are harmful and affects both the environment as well as the people on the campus. These wastes are taken good care off by disposing it on prescribed areas and managing them efficiently without affecting the environment.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**

3.Pedestrian Friendly pathways
4.Ban on use of Plastic
5.landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1.Green audit
2.Energy audit
3.Environment audit
4.Clean and green campus recognitions / awards
5.Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1.Built environment with ramps/lifts for easy access to classrooms.
2.Divyangjan friendly washrooms
3.Signage including tactile path, lights, display boards and signposts
4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution not only focuses on imparting education for enriching the knowledgebase but also aims to enhance the overall skills and attributes of the students. In this objective of imparting the overall skilled education and academics depend on the joint efforts of institute, staff members, students as well as the local citizens and committees present which contribute highly towards the betterment of the college during various programs and events. The college consists of students coming from various communities. It is an essential task to maintain balance, harmony and peace amongst the students through various social, cultural and regional activities. The college consists of students coming from rural background and thus, the activities create an impact towards the local citizens and the neighborhood societies. Once, the factor of responsibility as well as effective management comes into the picture, the process of harmony actually starts to come into the picture with efficient initiatives and efforts.

In order to impart the etiquettes related to cultural activities, the institute organizes various cultural events and programs at consistent intervals. Namely, singing competitions and dance programs are the main cores of cultural events that lays a profound foundation for inserting peace as well as equity amongst the students as well as the faculty members. An annual cultural event is also hosted with the political as well as community leaders taking the auspicious places of chief guests delivering guidance as well as showering the lectures leading to harmony as well as equality amongst the students. In general, apart from the singing as well as dancing events, multiple competitions like fashion show incorporating styles from all the parts of the nation, extempore competitions are organised.

Various guest lectures and workshops are organized which inculcates thoughts of peace, harmony and equality amongst the students as well as the faculty members. The English department organizes numerous lectures and workshops on linguistic incubation and knowledge. This makes the institute and its members more accustomed to the implementation and the use of multi-lingual systems. The institute follows the virtues and thoughts of Gandhi Ji and implements them in the real-world scenario. This is necessary and an essential step towards the paramount growth and development of the institute in the field of achieving harmony, peace and tolerance towards other social, socio-economic and cultural circumstances. Additionally, the institute puts constant efforts in celebrating auspicious festivals of different states and communities prevailing throughout the country. This involves the celebration of festivals of Hindus like Holi, Diwali, etc.; Muslims like Eid, etc.; Sikhs like Lohri, Gurunanak Jayanti, etc. and Christians like Christmas, Good Friday etc. The institute thus creates a positive and an inspiring image for all the communities as well as the people eventually assisting the institute to grow and shine.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

As the responsible citizens of the country, it's the duty of everyone to follow and implement the constitutional values of the Constitution of India and the institute does the same with sincere efforts. In order to make the country shine, all the academic and educational institutes play a pivotal role. The foremost practice continually followed in the institute is rendering of "**National Anthem**" during assemblies and cultural events and programs. Especially on the auspicious days of national importance like Republic Day, Independence Day, Gandhi Jayanti, etc., the singing of National Anthem is a common practice. Additionally, various competitions involving "desh-bhakti" songs and debates are organized to impart the value as well as love for the nation and its freedom fighters. This inculcates the importance and the essence of constitutional beliefs, eventually making the students as well as the faculties more responsible as citizens of the country.

While designing the prospectus as well as during the structuring of the vision and mission, the constitutional values are incorporated, and the preamble is also displayed at essential places throughout the premises. The different departments of the institute organize various workshops and lectures from field experts which imparts a lot of knowledge regarding the justice, constitution, and values of the nation's laws which in turn helps the students as well as the faculties to understand the principles of the constitution of India. 26th November is celebrated as 'Constitution Day' in our institution. Various types of activities are arranged to make this day meaningful. Every year, lectures of eminent speakers are organized on this day to reiterate the significance of the constitution of India.The National Unity Day is also celebrated every year in the college on the occasion of Birth anniversary of Sardar Vallabhbhai Patel. On this day 'Pledge of Unity', 'Ekta Ralley' is organized. To make aware the students to various consumer's laws and rights every year is organized. The Voter's Day, International Yoga Day, Legal Literacy, Freedom of expression programs are conducted by the institution from time to time.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

India as a nation is renowned globally for its cultural heritage as well as the diversities in festivals. It is really essential to make students aware about the festivals and the cultural diversities present within the nation. This enables students to become attached to their roots and hence move towards preserving, protecting and propagating the Indian culture worldwide. The institute pays tributes and respect to all the valuable heroes of the nation on their respective anniversaries. Mode of paying tributes generally consists of rallies, lectures or competitions like singing, rangoli and debates. The overall motives of these tributes are to recall the importance of such valuable contributions by great personalities and also to impart ethical behavior into the students which is necessary to develop confidence and knowledgebase in their personal life as well as professional career.

International Commemorative Days -

1. Independence Day
2. Republic Day
3. Basant Panchami
4. International Women's Day
5. National Dietetics Day
6. World Cancer Day
7. World Water Day
8. Gandhi Jayanti
9. International Mother Earth Day
10. English Language Day
11. Guru Purnima
12. Tulsidas Jayanti
13. National Unity Day
14. World Environment Day

15. World Population Day
16. International Literacy Day
17. International Day of Non-Violence
18. World AIDS Day
19. Human Rights Day
20. International Yoga Day
21. Teachers Day

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

I. Title of the Practice: *"Skill Development through research and teaching techniques."*

1. Objectives:

- To constantly motivate and inspire the faculties to pursue Ph.D. and advanced research.
- To accumulate and incubate research scholars and improve the guideship.
- To motivate the faculty members as well as the scholars to take part in National/International conferences for creating a strong research network and gain confidence in the international community of research.
- To organize workshops/tutorials/conferences/seminars on research theme.
- To publish qualitative and quantitative research articles/works in UGC listed and SCI journals for enhancing the research environment.
- To publish qualitative research as well as academic books.
- To incorporate audio-visual techniques alongside with the traditional approaches to impart robustness in the teaching-learning process.
- To provide ecstatic knowledge through the precise structuration of seminars/webinars and contests like E-Poster, Online quiz and Slogan competitions on multiple topics and make students proficient in multiple disciplines.
- To make students grasp crisp knowledge through lectures conducted by Resource-Persons.
- To develop and enhance the skills using the medium of Value Added Courses.
- To make students efficient, consistent departmental meetings and examinations/tests are organized at high temporal frequency.

2. The Context:

With the spotlighted and ever-growing pace of technological aspects in the modern era, the fields of science, technology and research play a paramount role. Additionally, the aspect of teaching and learning is quite primitive on its own. Together, these are capable to shape any country towards blooming and developing as per the trend of globalization. In any educational institute, creation and reception of knowledge is as essential as the transfer of it. This can only be achieved when the researchers are motivated to focus on their goals and carry out their research in a robust manner of applications. The reputation of any educational institute solemnly depends upon the teaching-learning and research alongside with the innovations. Hence, promoting research as well as the efficient techniques of teaching is a primitive necessity in this modern era. The institute thus initiates activities of research and teaching techniques to facilitate students and faculties.

3. The Practice:

- The college consists of a research promotion committee which incubates and enhances the research culture amongst staff and students.
- The institute provides duty leaves to the members opting for pursuing national as well as international conferences for presenting their research content.
- The college provides smooth and consistent Internet as well as computing facilities namely e-Journals, INFLIBNET, etc. for staff as well as scholars.
- The institute organizes seminars and workshops on various research themes.
- The college has established MOUs with Institutes for research and training.
- The faculties incorporate numerous forms of teaching techniques like Audio-Visual approach and interactive lectures which is quite efficient as the students grasp the knowledge smoothly.
- The college organizes various lectures of Resource-Persons and Experts which motivates and transmits essential practical knowledge about various disciplines necessary in this ever-growing demand of knowledge and skills.
- Constant evaluations and tests are conducted at regular intervals to sense, assess and enhance the knowledge of students.

4. Evidence of Success:

The institute has observed remarkable outcomes after the crisp implementation of research as well as teaching techniques as the best practices. The noteworthy achievements of research outcomes and teaching processes are the main implications of excellence in the college.

- At present, more than 92% (25 out of 27) faculty members have been Doctorate degree. Presently 25 faculty members have been awarded Ph. D. degree.
- The college has recognized 2 research centers, 04 faculty members are registered research guides and 31 students have completed/registered Ph.D. under their guidance during last 5 years. The teachers have published 44 research papers in the UGC notified journals (in the last five years), 9 books/chapters/proceedings in various reputed publications and 01 Major and 02 Minor research projects completed/ongoing during the last five years.
- The college provides duty leave to teachers for attending and presenting their research work in conferences/seminars/workshops in and abroad.
- The college has organized 03 Seminars, 3 online Workshops and 15 webinars in the last five years.
- The college has successfully organized Value-added Course in collaboration with tata Institute of

Social Science.

- The college has established 04 MoUs for research, and on-the-job training for students.
- The students participated in the constant examinations and tests held at respective fields probing efficiency and precision in their knowledgebase.
- Interactive lectures of eminent resource persons were organized to educate the students about employability skills and personality development.
- The consistent exposure to online competitions and value-added courses has imparted a lot of confidence as well as the dynamicity to the students' personality.

5. **Problems Encountered and Resources Required:**

- The constant procedure of encouragement of student and faculty is a challenging task.
- There is always a requirement of trained people for carrying out the prescribed tasks.
- Advanced technological approach of digital teaching and efficient form of teaching-learning environment is always challenging and is a rigorous task.
- Through the occurrence of undesirable pandemic scenario, the approach of teaching-learning created a havoc and made implicative measures on the smoothness of the process.
- The pandemic created uncertainties for the conduction of examinations and the format of online quiz and tests were utilized to the fullest alongside with webinars.
- The students as well as faculties underwent a lot of issues regarding the technical aspects of internet connectivity during online and digital form of teaching.

II. Title of the Practice: *Developing and maintaining the proficiency in students through mental and physical activities.*

1. **Objectives of the Practice:**

- To constantly organize and project students towards physical as well as mental activities necessary for their overall growth and development.
- To monitor, evaluate and develop proficiency in students through efficient management and handling of the activities.
- To motivate the students in participating in such activities which in turn provides ecstatic gain of experience and skill sets.
- To organize numerous cultural activities like dancing, singing, mehndi, rangoli, fashion-show and drama which covers the aspects of both physical as well as mental activities.
- To constantly incubate the culture of competitiveness amongst the students for imparting extra-mental strength under pressurized circumstances.
- To conduct exhibitions and outreach for building up strong networks and mental connections with expert individuals.
- To organize woman-centric activities and programs for imparting contextual intellect to the students at the institute.
- To conduct yoga and meditation sessions necessary for the growth of mindset and thought processes.
- To conduct induction programs for enhancing the mental attitude of the students.

2. The Context

As the world is moving at a rapid pace of globalization and modernization in all fields, it is essential that

the students are groomed with the latest trends of technological aspects. For this, it is of paramount importance that the students are proficient in physical as well mental aspects. The students are projected towards the exposure of not only physical but mental, psychological and physiological factors that shapes the students towards excellence and outshining in all fields of academic as well as personal lifestyles. These things may only be achieved when there is a constant frame of efforts in terms of mental and physical enhancement of the students' skills, attitude and intellect. Once this is achieved, the students tend to have a better knowledge base, sharper attitude towards the goals and objectives and achieve higher intellectual level. The mental and physical abilities go hand-to-hand as any action is the resultant of the combination of both of the skills of an individual.

3. The Practice

- The students are encouraged to participate in the competitions and workshops organized by the teachers for grooming the students towards achieving expertise.
- This prepares the students for inter-college competitions which enhances and develops the confidence as well as skills of the students.
- The university organizes Youth Festival in which the institute's students take part and boost up their attributes eventually assisting them to shine in their respective careers.
- The students take constant participations in university, state and national level of sports activities teaching them grow in competitive environment along with making them physically and mentally fit.
- The institute also hosts a lot of inter-college sports competitions providing a solid and a profound base for establishing connections and networks.
- The institute gives exposure to indoor sports activities as well which basically enhances the mental skills and the mindsets of the students.
- The institute has a gym consisting of basic equipment and facilities necessary for imparting physical endurance and rigidity to the students. Additionally, the activities related to Yoga and meditation are of prime importance and these are organized and conducted at regular intervals to enhance the thought processes, increase the concentration as well as provide peace of mind and improve mental health of the students and faculties.

4. Evidence of Success

The enhancement of proficiency of students with regards to mental and physical abilities help them achieve their goals.

- The students have won numerous awards and prizes on inter-college and university levels of competitions. Also, they have participated on the "Youth Festival" and this has imparted a confidence boost amongst the students.
- As the institute has girls' students, they are inclined towards rangoli, mehndi and traditional competitions and activities. They have won several awards and prizes in these contexts.
- Many students have been employed in reputed places throughout the nation on the basis of appreciations and awards achieved in national level sports, competitions.
- On the basis of consistent activities focusing on mental capacity build-ups, the students enrich their concentration and focus abilities which helps them in topping the university exams, boosting up their self-confidence and attain goals.
- Presence of faculties who have won a national award in sports competitions provides a strong sense of motivation and encouragement for the students to participate in higher numbers and thus, lays a

solid foundation for the future to shape.
- All these activities impart a great sense of improved sets of abilities making the students more worthy and employable for their respective careers.

5. Problems Encountered and Resources Required

- Keeping a balance in both sports activities alongside academics is a tedious task. Sometimes, the parents are against its support and sometimes even the students avoid participating due to the pressure of academic activities. It is of primitive priority that both these aspects are maintained through a solid balance.
- Since, the combination of physical and mental activities is humongous in nature and covers almost all aspects of daily life schedules, it is always important to have trained personnel for the ongoing tasks and activities.
- Higher quality of equipment related to sports and related activities are of prime importance and assists the students in reaching new heights with ease and simplicity.
- Managing and administering the high number of participations of the students into different streams of sports activities require a lot of efforts and it is of high essentiality that the process is managed smoothly without any hurdles.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

- The institute's growth and development highly depend upon the innovative and different approaches it adapts to nurture the students to achieve heights of excellence. The teachers play a pivotal part in imparting inspirational and career-deciding attributes to the students. In order to portray such strong and immense level of attributes to the students, the teachers themselves perform and carry out these activities which help robustly in portraying these things to the students in the most rigid, practical and precise manner. Hence, it can be said that "Teachers" are the most profound distinctive elements of this Institute.
- Devotion is the key to shine higher and brighter in any field of life whether it is academics, administration or *'Shram-Daan'; 'Ann-Daan'; 'Nishakt jano ki Sewa'* and providing foods and amenities to malnutrition-prone children. This aspect falls under the category of charity related activities in which teachers perform these activities with selflessness and social service intensions. Teachers perform these tasks with a lot of care and efforts in the local areas of charitable and social activities. These involves activities and processes like *'shram-daan'*. One innovative activity is *'neki-ki-diwaar'* which involves donation of clothes, shoes, etc. for people incapable of affording such items. The teachers donate such items at consistent intervals with lot of interest and care.

Apart from such local 'sewas', the teachers also are inbound to multi-city charitable activities. This includes 'providing food supplies' to the needy people and 'essential amenities' to the economically backward people.

- One effective innovative activity that the teachers do is paying of fees for incapable students hailing from poor economic family background.
- The institute organizes blood donation camps on annual basis. In this campaign of teaching students about social responsibilities and nation building, students participation is encouraged.
- A good number of teachers are graced with awards and appreciations. This in turn projects the teachers with fame as well as outreach amongst the institutes throughout the city.
- As the teachers get reputed through such intense and out classy activities, they are called by different societies and institutes as Judges and Resource Persons for their respective cultural, social and academic activities and competitions.
- As the teachers gain ecstatic experience through such a decorated career of teaching and excellence, they understand the value of knowledge necessary for the students to shine higher and higher in their respective careers. For this, the teachers donate text and reference books to the Library of the Institute. This creates humongous opportunities for the students who are not capable of purchasing and owning books high in price and value. Through this selfless activity of donation of books, two important aspects are fulfilled. One, the students achieve the utilization of essential books paramount for their success in careers. Second, the Library of the Institute gets enriched in the content of books which are innovative, rare and essential for the students in learning as well as for the faculties in teaching. Additionally, the teachers through such immense level of experience, donate journals and manuscripts related data which provide robust solidity and profound rigidity to the concepts and the knowledge base of the students inclined towards research related careers. Apart from the Library of the Institute, different departments of the institute maintain a departmental library for themselves as well as the students which provides crisp knowledge related not only to their respective core subjects but also the inter-disciplinary fields of academics and research.
- The teachers at the institute bestows supplies, items, apparels, shoes and miscellaneous amenities to the *Class-IV* employees. Teachers provide these items with selfless care and attitude to support and assist the employees as well as their respective family members which in turn creates a lively and blooming atmosphere throughout the institute.
- An essential attribute that the teachers at the institute possess is the *'Attribute of Endurance'*. The core reason for this is the battling struggle that the teachers have faced during the process of conversion of the institute during the process of becoming 'non-government to government'. For this, the teachers collectively united themselves as a strong family unit and went through tough journey of transition which in turn imparted the sense of patience, endurance and fortitude amongst the teachers.
- One of the teachers at the institute got a National award for the sports activity. This creates a sense of inspiration, motivation and encouragement to the students at the institute to relay their mindset towards sports as their career and interest.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

The college has been established by Sindh Sewa Mandal (Reg.), Raipur in the year 1982 and then on September, 2013, the institute's governance was taken over by the state government. The college has permanent affiliation with Pt. Ravishankar Shukla University, Raipur (C.G.). Planning of all the courses, educations and examinations are conducted as per rules and decisions of the university. Recognized by the Govt. and University Grant Commission, New Delhi, this college is highly popularized due to its outstanding features. Teaching in all the four faculties i.e., Arts, Commerce, Science and Home Science, is available at graduate level, while at post graduate level facilities of learning are available in Psychology, Economic, Sociology, Hindi Literature, Commerce and Home Science subjects. The college is also university recognized research center for two subjects - Home Science, and Hindi.

Concluding Remarks :

Govt. Arts and Commerce Girls College, Devendra Nagar, Raipur, Chhattisgarh aims at achieving excellence in academic as well as administrative domains of education. The Self Study Report (SSR) portrays a solid background for providing an extensive and elusive portrait of the institution and the relevant aspects of academics present in the institution. The SSR projects the evolution of the institution in the recent years along with its growth, development and success in all fields of education. The amenities, infrastructure and entities available in the institution fosters the students' growth and the SSR reflects the same. The research practices, value added courses and outreach programs have highly assisted the students as well as the faculties to achieve heights in the fields of research and analytics. The institution has organized countless awareness related programs and activities for nurturing the people of the institution towards highly efficient and effective habits with regards to day-to-day and academic practices. The systematic and precisely planned efforts of the institution are reflected in the criterion-wise summary available in the format of SSR. The efforts lay a robust scope for us, the people of the institution to give back effective as well as useful things to the society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.** Answer before DVV Verification : 3 Answer after DVV Verification: 5 Remark : 1. Edited as per new data 2.Provide list of programs in which CBCS/Elective course system implemented in the last completed academic year certified by the Registrar of the affiliating university. 3.Provide minutes of relevant Academic Council/BOS meetings highlighting the relevant documents to this metric of the affiliating university. 3.Provide affiliating University letter stating implementation of CBCS. 4 Provide structure of the program clearly indicating courses, credits/Electives as approved by the competent board.
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 468 Answer after DVV Verification: 468 Remark : Observation noted and edited as per new data
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken Remark : Observation noted and edited as per new data(No link for website)
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last

five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
633	552	674	696	655

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
592	552	674	696	655

3.1.3	**Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	02

3.1.3.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	12	12	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	12	12	12

Remark : Fund received during claimed period do not reflect in Financial statments

3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	17	4	8	14

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	17	4	8	14

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	2	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	2	1

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

	YRC etc., year-wise during the last five years
	Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	23	09	10	08

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	22	08	5	4

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**
	3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years
	Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
740	2310	2090	1003	840

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
740	1920	1200	520	300

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**
	3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years
	Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.5.2	**Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**
	3.5.2.1. Number of functional MoUs with Institutions of national, international importance,

	other universities, industries, corporate houses etc. year-wise during the last five years
	Answer before DVV Verification:
	<table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>4</td><td>0</td><td>0</td><td>0</td></tr></table>
	Answer After DVV Verification :
	<table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>4</td><td>0</td><td>0</td><td>0</td></tr></table>
4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 2 Answer after DVV Verification: 2
5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following** 1. **Soft skills** 2. **Language and communication skills** 3. **Life skills (Yoga, physical fitness, health and hygiene)** 4. **ICT/computing skills** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Edited as no relevant information provided for point 1. soft skill
5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** **5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>9</td><td>10</td><td>12</td><td>6</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>9</td><td>10</td><td>12</td><td>7</td></tr></table>

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	Remark : Edited as per new data provided
6.2.3	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : 1.No details about examination 2. Institutional expenditure statements for the heads of E- governance implementation not provided
6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years** 6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
0	5	0	0	0 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
3	2	0	0	0	 Remark : Edited as per data provided
6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above Remark : Observation noted and edited as per data provided
7.1.4	**Water conservation facilities available in the Institution:**

	1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: C. 2 of the above
7.1.6	**Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : Edited as no suporting document for point no.2 and 3

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years** Answer before DVV Verification:

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
746	746	814	976	976

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
746	746	814	976	982

1.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
244	279	260	319	257

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
276	279	262	319	259